

# Directors of Athletics Association of New Jersey, Inc.

## Athletic Director of the Year

Official Application Form



(Please Attach Photo)

CANDIDATE'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

### EDUCATIONAL BACKGROUND:

*(Indicate year graduated with degree)*

UNDERGRADUATE: \_\_\_\_\_

GRADUATE: \_\_\_\_\_

### PRESENT POSITION:

TITLE: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

YEARS OF SERVICE: \_\_\_\_\_

### IMMEDIATE SUPERVISOR:

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**FORMER POSITIONS HELD:**

**TITLE:** \_\_\_\_\_

**SCHOOL NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**YEARS OF SERVICE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**SCHOOL NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**YEARS OF SERVICE:** \_\_\_\_\_

**Professional affiliations and activities (e.g. membership in professional organization, office held, etc.)**

\_\_\_\_\_  
\_\_\_\_\_

**HONORS AND AWARDS RECEIVED  
(School, Community, etc.)**

\_\_\_\_\_  
\_\_\_\_\_

**SERVICE TO COMMUNITY**

\_\_\_\_\_  
\_\_\_\_\_

**Significant achievements in the field of Athletic Administration**

\_\_\_\_\_  
\_\_\_\_\_

**NOTE: If additional space is needed for items, feel free to attach addendum.**

**Please attach letter of recommendations from school officials and prominent citizens.  
MUST LIMIT TO FIVE. NO LETTERS OF RECOMMENDATIONS FROM THE NJSIAA  
WILL BE ACCEPTED.**



# NEW JERSEY ATHLETIC DIRECTOR OF THE YEAR AWARD 2018-2019 NOMINATION INFORMATION

## **PURPOSE:**

To give recognition to the secondary school Directors of Athletics who exemplify the highest standard of their profession and who, through their influence on the lives of young people under their direction, have made significant contributions to their school and community.

## **CRITERIA:**

The candidate shall be an administrator who is recognized in his/her community as an educational leader and who maintains Athletics as an integral part of the total educational program.

## **PROCESS:**

Each and every nominee's resume is carefully received by a selection committee comprised of the following persons:

- 1) Current DAANJ President (unless a candidate)
- 2) Two active Directors of Athletics
- 3) Two retired Directors of Athletics of the Year
- 4) Current Executive Director
- 5) Committee Chairperson

Each candidate is rated on a scale of 1-4. The candidate with the highest point total will be selected as the AD of the Year. The chairperson only votes in case of a tie. Candidates are selected on their completed resume and letters of recommendations.

## **OFFICIAL APPLICATION INFORMATION**

(forms available from your Area Executive Committee Representative)

- 1) Candidate's name, address and home telephone number.
- 2) Educational background.
- 3) Present position, place and location of employment and years of service.\*
- 4) Name, title and address of immediate supervisor.
- 5) Brief career summary, stating positions, locations and length of service.
- 6) Professional affiliations and activities.
- 7) Honors and awards received.
- 8) Services to the community.
- 9) Significant achievements in the field of athletic administration.
- 10) Attach letters of recommendation from school officials and prominent citizens (Please limit to five).

## **MAIL SEVEN COMPLETED COPIES TO:**

Mr. Robert Hopek, Chairperson  
1913 Maple Ave. - Easton, PA 18040  
Home: 610-438-0325 • Cell: 908-319-0307  
Email: [minnesotahopek1@yahoo.com](mailto:minnesotahopek1@yahoo.com)

All nominations must be in the hands of the awards chairperson by November 2, 2018. Selection will then be made by an awards committee and presented to the Director of Athletics Executive Committee for approval.

\*Must have served in the position of Director of Athletics for at least ten years and be a *paid* Association member.